

TECHNICAL HANDOUT

CHANGING THE DATE AND TIME ON THE Panasonic SBS

FROM A DISPLAY PHONE AT EXTENSION 10

TO SET THE TIME

1. Leaving the handset on the hook
2. Press the **ON/OFF** button
3. Press the **MEMORY** button
4. Dial **#4**
5. Enter the hour (**01 to 23**)
6. Enter the minute (**00 to 59**)
7. Press **HOLD**
8. Press **ON/OFF** to end programming

TO SET THE DATE

1. Leaving the handset on the hook
2. Press the **ON/OFF** button
3. Press the **MEMORY** button
4. Dial **#3**
5. Enter the day (**01 to 31**)
6. Enter the month (**01 to 12**)
7. Enter the year (i.e. **00**)
8. Press **HOLD**
9. Press **ON/OFF** to end programming

If you have any problems with the above, please call our

Support Department on 08450 34 55 66